



Dayspring Trust

Registered Office

Tunstall Bank, Sunderland, SR2 0SX

Telephone: 0191 523 9745

Email: venerable.bede@venerablebede.co.uk

Website: www.venerablebede.co.uk

Executive Headteacher: Mrs G A Booth (BA Hons/M.Ed.)



GBO/TCG

October 2022

Dear Applicant

Estates Manager - Salary NJC SCP 31-36 (£37,261- £42,503)

37 hours, Full time, Whole Time

Thank you for expressing an interest in the above post at Dayspring Trust. I trust that the information supplied will encourage you to apply.

Enclosed with this letter is:

- An application form
- The job description listing the main duties of the post
- The person specification for the post

Dayspring Trust is a strong Multi-Academy Trust with two secondary schools in Sunderland and Stockton. Our trust is currently in discussions for growth via a merger with Northern Lights Learning Trust, who share our core values. This merger will bring us together in February 2023, but this role will provide Estates Management across both trusts ahead of the merger and beyond.

This is an exciting opportunity to take on a brand-new role in our growing central team, where you will be able to make a meaningful contribution to the academies within the trust and the futures of the children in our care.

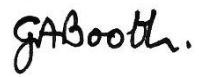
The successful candidate will be a highly skilled and experienced professional with the ability to drive a new approach and set best practice standards from the beginning.

Working closely with the Executive Operations Manager, the Estates Manager will take the lead in facilities, estates and building health and safety. You will provide strategic support to the Trust and Senior Leadership Team of each academy.

If you feel that you have drive, determination and the will to make a difference to the lives of our pupils and their families, we would encourage you to apply. The closing date for applications is **Monday 14 November 2022 at 4pm**. Interview date to be confirmed.

Completed application forms are to be returned to Tracy Gray, PA to Headteacher at vacancies@venerablebede.co.uk. Please state clearly on your application how you meet the person specification of the post. I look forward to receiving your application.

Yours faithfully

A handwritten signature in black ink that reads "G Booth". The signature is written in a cursive style with a period at the end.

Executive Headteacher