



# Northern Lights

LEARNING TRUST

APPLICATION  
PACK



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# CLASS TEACHER

**Fixed Term position required from September 2023**

**At St. Helen's Primary School**

**M1-M6**

**£28,000- £38,810 Per annum, pro rata salary starting point subject to experience**

## **Teachers' Pay and Conditions**

Northern Lights Learning Trust are looking to appoint an enthusiastic teacher to join St Helen's Primary School. We are looking to appoint a full time teacher. Candidates must be able to demonstrate high standards of classroom practice, good inter-personal skills and be supportive of the school's ethos and values.

**Are you enthusiastic, organised and welcoming?**

**Would you like to make a difference to children's learning and well-being?**

### **Do you...**

- **Have high expectations of learning and behaviour and inspire and motivate our children.**
- **Support, nurture and understand with high expectations.**
- **Seek to make learning exciting and a positive experience.**
- **Communicate well with parents, carers and members of staff, as well as pupils.**
- **Strive to be driven and proactive.**
- **Work well as part of a team.**
- **Show willingness to contribute to school life outside of the classroom.**
- **Consider yourself to be IT literate.**

**If so, we would really welcome your application**



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## In return you will receive:

- A supportive working environment that puts people at the heart of the organization.
- Continuous professional development, including the opportunity to undertake related qualifications.
- National Terms and Conditions of Employment.
- Teacher Pension Scheme.
- The opportunity to work as part of a growing Trust and shape this role.

Details of the school can be found on the school website

<https://sthelenshartlepool.greenhousecms.co.uk/index.asp>

## CLOSING DATE:

Applications must be received by 12 noon, Tuesday 16<sup>th</sup> May 2023

Short Listing will take place on Thursday 18<sup>th</sup> May 2023

Interviews will take place on Monday 22<sup>nd</sup> May 2023

## HOW TO APPLY:

Letters of application should be returned with application forms to [nicola.anderson@nllt.co.uk](mailto:nicola.anderson@nllt.co.uk) or by post: St. Helen's Primary School, Durham Street. Hartlepool. TS24 0HG  
Applications will only be considered on receipt of a completed application form, CVs and other forms will not be accepted.

For further information, please contact Mrs Nicola Anderson, by emailing [nicola.anderson@nllt.co.uk](mailto:nicola.anderson@nllt.co.uk) or 01429 267038

# JOB DESCRIPTION

**POST: CLASS TEACHER**

**RESPONSIBLE TO: HEAD OF SCHOOL**

**RESPONSIBLE FOR:** Teaching pupils within the school, working as part of a team to further develop, manage and ensure the relevant use of resources, carrying out all other duties as are reasonably assigned by the Head of School

**SALARY BAND: M1-M6**

**START DATE: 1<sup>st</sup> September 2023**

**Purpose of Job:**

## **PRINCIPLE RESONSIBILITIES**

To be carried out individually or as part of a team, these include but are not limited to:

- To meet the requirements of a teacher as set out in the School Teachers Pay and Conditions Document and The Professional Standards for Teachers;
- Teach within all areas of the school and model good practice;
- Resource the learning environment to an outstanding level;
- Prepare and present report to the Senior Leadership Team on pupil progress;
- Analyse pupil data and plan to improve provision with improved outcomes for all children.

## **MAIN DUTIES**

- Plan effectively to achieve outstanding outcomes and progress for all learners;
- Teach in a variety of styles to engage and motivate learners securing outstanding behaviours for learning;
- Further develop our outstanding curriculum;
- Responsible for day to day management of resources;
- Observing learning and changing provision to meet pupil needs;
- Develop parental partnerships;
- Ensuring statutory welfare requirements are met;
- Active participation in our whole school team.

**ADDITIONAL RESPONSIBILITIES –the post holder must:**

- **Promote and safeguard the welfare of the children and young people that they are responsible for, or come into contact with;**
- **Act in compliance with data protection principles in respecting the privacy of personal information held by the Academy;**
- **Comply with the principles of the Freedom of Information Act 2000 in relation to the management of Academy records and information;**
- **Carry out their duties with full regard to the Academy’s Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other Academy Policies;**
- **Comply with the Academy Health and Safety rules and regulations and with Health and Safety legislation.**



# PERSON SPECIFICATION

## CLASS TEACHER

CATEGORY	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
APPLICATION	<ol style="list-style-type: none"> <li>Well-presented application form and supporting statement</li> </ol>		Application form Supporting statement
QUALIFICATIONS	<ol style="list-style-type: none"> <li>Relevant degree</li> <li>Qualified Teacher Status</li> </ol>	<ol style="list-style-type: none"> <li>Current valid driving licence and appropriate car insurance for business use</li> </ol>	Application form Supporting statement
EXPERIENCE	<ol style="list-style-type: none"> <li>Experience of working in a primary school environment</li> <li>Evidence of good/outstanding teaching</li> </ol>	<ol style="list-style-type: none"> <li>Experience of working across key stages within primary</li> <li>Experience of working with children with SEND</li> <li>Experience of working in a mixed age class</li> <li>Experience of leading a subject</li> </ol>	Application form Interview Lesson observation



**PROFESSIONAL DEVELOPMENT**

- 11. Professional development covering curriculum issues
- 12. Commitment to further develop professional skills and practice

- 13. Experience of leading CPD

Application form

**KNOWLEDGE, SKILLS AND ABILITIES**

- 14. A clear vision and understanding of the needs of pupils
- 15. A commitment to ensure that all pupils have the opportunity to achieve the highest standards
- 16. Ability to offer skills to develop the wider curriculum
- 17. Ability to manage behaviour effectively

Application form  
Interviews  
Lesson observation

**PERSONAL ATTRIBUTES**

- 18. Caring attitude towards pupils and parents
- 19. A good health and attendance record
- 20. Ability to work collaboratively as part of a school team
- 21. Ability to make decisions and take responsibility
- 22. Understand and have regard for safeguarding arrangements for the protection of all children
- 23. Willingness to contribute to the wider life of the Academy

Application form  
Interview  
Lesson observation



**OTHER**

**24. References- Fully supportive  
without reservation  
25. Satisfactory enhanced DBS**

**References  
DBS clearance**



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